

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**JUNE 6, 2016**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

Members Present: Terry Pihlainen, Supervisor  
Brian Bresette, Trustee  
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer  
Charlene McDonnell, Trustee

Members Absent: None

**II. AGENDA**

A motion was made to accept the agenda as amended to add item (E) Request for stamps.

Motion: Brian Bresette  
Support: Kirsten Blackstock  
Motion carried.

**III. MINUTES**

A motion was made to accept the minutes as presented.

Motion: Susan Kerst  
Support: Charlene McDonnell  
Motion carried.

**IV. REPORTS**

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$30,612.47 for the general fund checks #3370-3396; \$1,785.17 for the fire fund, checks #1602-1607; and \$5,237.10 for the solid waste fund checks #1121-1122.

Motion: Susan Kerst  
Support: Brian Bresette  
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for June 2016.

Motion: Brian Bresette  
Support: Susan Kerst  
Motion carried

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Charlene McDonnell  
Terry Pihlainen  
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read Assessor Schmidt's report dated 6-1-16. A copy is on file.

C. Zoning Administrator Report

Mark Woolard gave a summary of his report, a copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

Requests were made for:

1. Up to \$500 to repair Motorola radio screen
2. Up to \$500 for sending unit repair on rescue truck
3. Up to \$350 to acid wash the trucks for maintenance/4th of July
4. Up to \$600 for 2- 50' rolls of 3" hose to replace those unfit for service

Terry Pihlainen motioned to approve up to \$1450.00 for items (1, 3, 4) above.

Motion: Terry Pihlainen  
Support: Brian Bresette  
Motion carried

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Charlene McDonnell  
Kirsten Blackstock

E. Planning Commission Report

There was no meeting held in May, only held in even months.

F. Supervisor Report

Supervisor Pihlainen spoke to Bob Lindbeck from the road commission to get a price to blacktop the portion of road from the end of the blacktop at the corner to past the fire hall, township portion would be \$12,000. He just wanted to make the board aware and may want to consider in the next couple of years.

Dumpster Roll- good participation, had one whole unused dumpster. Supervisor Pihlainen thanked those who helped (Terry, Mike).

Safety Clean has been given our info and Supervisor Pihlainen has sent documents on the hazardous waste- will be upcoming, possibly in July.

He also completed a government units/census survey this month.

**V. CORRESPONDENCE**

Clerk Blackstock noted the monthly newsletters were in a folder at the board table.

She also noted we received an informaional notice from the DEQ on the Deerton Onota Road/Deer Lake inlet.

A denial letter was also read from the Sault Ste. Marie Tribe, the 2% request for UP Central Trails.

**VI. PUBLIC COMMENT**

Public comment was opened at 7:20 p.m.  
Comment was received from Catherine Kimar, Sarah Redmond, Terry Lane, & Marie.  
Public Comment was closed at 7:32 p.m.

**VII. UNFINISHED BUSINESS**

A. Key Policy:

Discussion was held on existing policy, Clerk Blackstock will type up potential additions to review at next month’s meeting and Trustee McDonnell will look into as well.

B. FOIA Requests:

Discussion held regarding fees; labor is the question- minimum hours? (15 minute increments, is based on lowest paid employee which is a firefighter at \$10.00/ hour.)

The current board policy will be reviewed, as well as MTA documents.

C. Insurance Policy/Accident Fund

Since the individual line item will not affect the budget category overall, no changes were needed.

**VIII. NEW BUSINESS**

A. BOR Interest:

Brian Bresette motioned to accept Adair Mika’s resignation from the Board of Review.

Motion: Brian Bresette  
Support: Terry Pihlainen  
Motion carried.

Terry Pihlainen motioned to appoint Delores Dolan to the Board of Review.

Motion: Terry Pihlainen  
Support: Brian Bresette  
Motion carried.

B. BS&A Software Proposal:

Clerk Blackstock discussed the software upgrade cost upcoming in Summer 2016 for \$2600.00. Terry Pihlainen motioned to approve the \$2600.00 cost for BS&A upgrade.

Motion: Terry Pihlainen  
Support: Susan Kerst  
Motion carried

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Charlene McDonnell  
Kirsten Blackstock

C. Election Commission Meeting:

Set for 6:30 p.m. on Tuesday, July 5th prior to regular board meeting.

D. Cemetery Plots:

Tree removal was completed, need to seed.

2 Cremation plots needed- Supervisor Pihlainen will have the residents contact the clerk

E. Stamp Request:

Treasurer Kerst made a request for \$450.00 for stamps.

Brian Bresette motioned to approve \$450.00 to purchase stamps.

Motion: Brian Bresette  
Support: Terry Pihlainen  
Motion carried.

**IX. PUBLIC COMMENT**

Public comment was opened at 8:22 p.m.

Public comment was received from NONE

Public comment was closed at 8:22 p.m.

**X. BOARD CONCERNS**

Susan Kerst: None

Brian Bresette: Commented on FOIA.

Terry Pihlainen: None

Charlene McDonnell: Question on FOIA.

Kirsten Blackstock: None

**XI. ADJOURNMENT**

A motion was made to adjourn the meeting at 8:29 p.m.

Motion: Brian Bresette  
Support: Susan Kerst  
Motion carried.

Respectfully Submitted,

Kirsten Blackstock  
Onota Township Clerk  
Proposed: 06-06-2016  
Approved: 07-05-2016