

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF SPECIAL MEETING**  
**JUNE 17, 2020**

**I. CALL TO ORDER**

The meeting was called to order at 12:00 pm.

Present:	Catherine Kimar, Clerk Cheryl Lane, Treasurer Terry Pihlainen, Supervisor	Absent:	Connie Lacko, Trustee Brian Bresette, Trustee
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**II. AGENDA**

A motion was made to accept the agenda as presented.

Motion: Cheryl Lane  
Support: Terry Pihlainen  
Motion carried.

**III. APPROVAL OF MINUTES**

A motion was made to approve the minutes of the June 1, 2020 board meeting as presented.

Motion: Cheryl Lane  
Support: Terry Pihlainen  
Motion carried.

**IV. NEW BUSINESS**

A. Appoint Interim Zoning Administrator

The township has received two zoning applications requiring hearings that have not been processed due to the pandemic. There were also three more received just in June. With the resignation of the zoning administrator and the uncertainty of applicants, the board agreed that it was important to appoint a person (with prior zoning experience) as an interim zoning administrator to handle this backlog of applications and hearings.

The supervisor contacted John Shauver, who was previously a township official (as supervisor, assessor and ZA) and he agreed to take the position on an interim basis.

A motion was made to appoint John Shauver as interim zoning administrator at the regular monthly compensation rate until a new zoning administrator was hired.

Motion: Terry Pihlainen  
Support: Cheryl Lane  
Motion carried.

**V. PUBLIC COMMENT**

Opened: 12:14 pm  
No public comment was received.  
Closed: 12:14 pm

**VI. BOARD CONCERNS**

*No concerns were expressed.*

**VII. ADJOURNMENT**

A motion was made to adjourn the meeting at 12:15 pm.

Motion: Catherine Kimar  
Support: Cheryl Lane  
Motion carried.

Respectfully Submitted,

Onota Township Clerk

Proposed: 6/17/20

Approved: 7/6/20