

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**DECEMBER 7, 2015**

**I. CALL TO ORDER**

The meeting was called to order at 7:06 p.m.

Members Present: Terry Pihlainen, Supervisor  
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer

Members Absent: Brian Bresette, Trustee

**II. AGENDA**

A motion was made to accept the agenda as presented.

Motion: Susan Kerst  
Support: Terry Pihlainen  
Motion carried.

**III. MINUTES**

A motion was made to accept the minutes as presented.

Motion: Terry Pihlainen  
Support: Susan Kerst  
Motion carried.

**IV. REPORTS**

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$7,322.82 for the general fund checks #3173-3176 & checks 3192-3211; \$1,974.13 for the fire fund, checks #1566-1570; and \$4,944.66 for the solid waste fund check #1113.

Motion: Kirsten Blackstock  
Support: Terry Pihlainen  
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for December 2015.

Motion: Susan Kerst  
Support: Terry Pihlainen  
Motion carried.

Roll Call Vote:  
Ayes: Terry Pihlainen  
Susan Kerst  
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read Assessor Schmidt's report dated 12/1/15. A copy is on file.

C. Zoning Administrator Report

ZA Christiansen presented his monthly report. A copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

A new applicant Joshua Meloche was suggested for consideration for fire fighter contingent upon passing physical. Terry Pihlainen made a motion to accept Joshua Meloche as a fire fighter.

Motion: Terry Pihlainen

Support: Susan Kerst

Motion carried.

E. Planning Commission Report

None was presented as there was no quorum in November to hold a meeting.

F. Supervisor Report

Supervisor Pihlainen discussed fall grading/ frozen roads. The county is still attempting to do grading and if can't do this week it will need to wait until spring.

Tyoga Trail: There will be a meeting at the Marquette DNR on January 6, 2016, to include John Parlin and Forestry, Supervisor Pihlainen will attend.

FEMA mapping: A master copy is available at the board table of the entire contents of disk of maps provided; in the board packets is a summary of Deer Lake and upcoming scoping planned for future (as funds are available).

## **V. CORRESPONDENCE**

Clerk Blackstock summarized a letter received by the Fish & Wildlife dated Nov. 19th. Also monthly newsletters available at board table for review.

## **VI. PUBLIC COMMENT**

Public comment was opened at 7:21 p.m.

Comment was received from Char McDonnell.

Public Comment was closed at 7:27 p.m.

**VII. UNFINISHED BUSINESS**

A. Snowplowing Bids

One bid was received from Terry Lane for \$40.00 per time.  
Terry Pihlainen made a motion to accept Terry Lane’s bid of \$40.00 per time.

Motion: Terry Pihlainen  
Support: Susan Kerst  
Motion carried.

B. Trustee opening

Clerk Blackstock read letters of interest from 3 parties: Charlene McDonnell, Cheryl Lane, and Dale Michael Moseler. The board voted by ballot, after second vote Charlene McDonnell was selected as Trustee.

**VIII. NEW BUSINESS**

A. Resolution to change date of December Board of Review

Clerk Blackstock motioned the resolution to change the date of the December Board of Review to Monday, December 14, 2015.

Motion: Kirsten Blackstock	<u>Roll Call Vote:</u>
Support: Terry Pihlainen	Ayes: Susan Kerst
Motion carried.	Terry Pihlainen
	Kirsten Blackstock

B. Planning Commission

A letter of interest was received from Wil Christensen; a discussion was held that an employee couldn’t be on an appointed board. Wil stated he would consider turning in a letter of resignation as ZA and instead like to be on the Planning Commission.

C. End of Year Payroll Processing

Clerk Blackstock presented the estimated cost of year end payroll processing from Anderson Tackman to be \$450 based on last year, she asked approval for up to \$500 for this year’s end of year payroll processing. Terry Pihlainen made a motion to approve up to \$500 for payroll processing.

Motion: Terry Pihlainen	<u>Roll Call Vote:</u>
Support: Susan Kerst	Ayes: Susan Kerst
Motion carried.	Terry Pihlainen
	Kirsten Blackstock

**IX. PUBLIC COMMENT**

Public comment was opened at 7:40 p.m.

Public comment was received from Mary Henrickson, (un-named resident), Wil Christensen.

Public comment was closed at 7:50 p.m.

**X. BOARD CONCERNS**

None.

**XI. ADJOURNMENT**

A motion was made to adjourn the meeting at 7:50 p.m.

Motion: Susan Kerst

Support: Terry Pihlainen

Motion carried.

Respectfully Submitted,

Kirsten Blackstock  
Onota Township Clerk  
Proposed: 12-07-2015  
Approved: 12-16-2016