

ONOTA TOWNSHIP PLANNING COMMISSION

MINUTES OF REGULAR MEETING

May, 12, 2020

I. CALL TO ORDER

The regular meeting of the Planning Commission was called to order at 7 pm.

Present: Vicki Ray, Erin Leahy Putvin, Michael Tarr, Brian Bresette, Brian Mahoney, Fred Ivers

Absent: Bill Dunham

II. ADOPTION OF AGENDA

A motion was made to adopt the agenda as amended to include camping issue, added to Old Business.

Motion: Brian Bresette

Support: Michael Tarr

Motion carried: 6-0

III. APPROVAL OF MINUTES

A motion was made to approve the minutes of the 3-11-2020 meeting as presented

Motion: Brian Bresette

Support: Fred Ivers

Motion carried:6-0

IV. REPORTS

A. Zoning Administrator: Absent

B. Township Board Representative: Brian Bresette

1. An application was received for a conditional use request for a gravel pit

V. UNFINISHED BUSINESS

A. Tent/campsite issue continues on Section 5. Looking to enforce the proper zoning.

Zoning Administrator will verify the details, then the attorney will be contacted to write an official letter, then the attorney will act as our prosecutor at the rate of \$114.00 per hour for however long the proceedings take.

VI. NEW BUSINESS

A. Planning Committee Elections:

1. Brian Bresette motioned that Erin Leahy Putvin be Secretary. Mike Tarr supported the motion. Motion carried 6-0
2. Brian Bresette motioned that Brian Mahoney be Chairperson. Fred Ivers supported the motion. Motion carried 6-0

3. Brian Mahoney motioned that Mike Tarr be Co-chairperson. Brian Bresette supported the motion. Motion carried 6-0.
- B. Gravel pit application received was incomplete. Tabled until next month.
1. Zoning Administrator was absent.
 2. Missing map/drawing of site plan. Direct applicant to *Site Plan Requirements* on page 12.
 3. Unable to set a public meeting until the application is complete.

VII. ADJOURNMENT

A motion was made to adjourn the meeting at 7:15 pm

Motion: Mike Tarr

Support: Erin Leahy Putvin

Motion carried: 6-0

Respectfully Submitted,
Erin Leahy Putvin
Planning Commission Secretary