ONOTA TOWNSHIP BOARD

MINUTES OF REGULAR MEETING

I. October 5th 2026

II. CALL TO ORDER:

The meeting was called to order at _7pm

Present:	Supervisor: David Squier		Trustee: Jennifer Hough	Absent: None
	Clerk: Pamela Simmons		Trustee: Brian Bressette	
	Treasurer: Cheryl Lane			

III. AGENDA:

A motion was made to accept the agenda as amended to add STR application and job description under unfinished business. Election Commission special meeting date and Incompatible Act under new business and add 1 correspondence that was just received.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

IV. MINUTES:

A motion was made to accept the minutes as presented

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

A. Financial Report

The treasurer presented the bills for payment.

A motion was made to pay the monthly bills as presented:

- $ $105,020.10 for the general fund, checks # 6942 to #6972
- $ 0 for the fire fund
- $ $7,208.77 for solid waste fund, checks #1322 to #1330

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
David Squier
Jennifer Hough
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

Roll Call: Chery Lane
Brian Bressette
David Squier
Pamela Simmons
Jennifer Hough

Gen: 675,314.11
Fire: 541,373.57
SW: 194,924.88

B. Assessor Report: None

C. Zoning Administrator Report: None

D. Fire Department Report: Copy on file: (read by the chief)
1. One Burn Complaint
2. Working on a car seat event, waiting to hear on a date.
3. Advised checking with the DNR for burning due to the dry season

E. Planning Commission Report:
1. Reviewed a site plan and found that all requirements were met.
2. A complaint was received concerning a shared driveway between a business and a homeowner.

A motion was made to send MDOT a letter of recommendation for a permit to have a second driveway. Supervisor will draft a letter.

Motion: David Squier
Support: Brian Bressette
Motion Carried: All Ayes

F. Supervisor Report: (copy on file) (read by supervisor)
1. Dumpster Roll Off went well
2. Grant application for the VFD was submitted for needed equipment.
3. Received a letter from FEMA on flood Insurance Study
4. Also worked on Tyoga Campground , Boat Launch removal
5. Attended MTA training

G. Other Reports : None

V. CORRESPONDENCE: Copies on file

1. A letter was read by the clerk from T Cunningham with her concerns on the shared driveway at her residence and a business.

VI. PUBLIC COMMENT:

Opened: 7:21pm

1. Nancy Bennett questioned the letter from FEMA (make sure to review) also a question was asked on how to contact FEMA and many other questions, discussion on the topic.
2. Vicki Ray mentioned the GO FUND ME account for a resident with medical bills etc.
3. Joan Potter commented on the detailed minutes.
4. Matt Watkey mentioned the increased problem with the bears on Whitefish Road due to the dumpsters, requesting something be done (move or remove dumpster)
5. Andy Sommer questioned who pays for that dumpster to be there? (tax dollars? Mileage?) Is it on commercial or private property?
6. One resident asked about the bridge on Whitefish Pointe Rd needs to replace, fixed.
7. Linda Cork also requested that the dumpster be removed due to the bears.

Closed: 7:36pm

VII. UNFINISHED BUSINESS:

1. The STR Compliance Officer, Proposed job posting and the STR rental registration was presented by PCOM member Michael Tarr, all documents have been reviewed by the township lawyer.

   A motion was made to add that $100 would be for the initial inspection, with the suggested wage of $20-$25 per hour for additional work.

   Motion: David Squier
   Support: Jennifer Hough
   Motion Carried:

   Roll Call: Cheryl Lane, Jennifer Hough, Brian Bressette, Pamela Simmons, David Squier

The job will be posted for 30 days, and if there is no response received by interested parties, the Supervisor will fulfill the job temporarily until the position is filled.

A motion was made to accept the STR registration application and the job description/pay for the compliance officer job posting.

Motion: David Squier
Support: Brian Bressette
Motion Carried: All Ayes

VIII. NEW BUSINESS:

1. **VFD Maggie made the suggestion to have a Little Free Library at the township, a committee will be formed to proceed with the idea.**
2. The discussion was made to possibly get a prepaid visa or a limited credit card to pay bills that only accept that form of payment. MTA will be reached out to inquire if this is possible.

   A motion was made to reimburse $ 30 to the clerk, treasurer and supervisor for repayment of updated email yearly fee.

   Motion: Brian Bressette
   Support: Jennifer Hough
   Motion Carried: All Ayes

   Roll Call: Cheryl Lane, Jennifer Hough, Brian Bressette, Pamela Simmons, David Squier

3. VFD Chief will talk to current assistant chief about attendance/meetings with the department.
4. Mileage reimbursement was discussed and agreed to adjust to current rate of .76 per mile.
5. An election commission meeting was set for Friday October 9, 2026 at 9am.
6. The Incompatible Act was discussed due to the fact that the current supervisor is also a VFD member.

   A motion was made to retain David Squier with VFD.

   Motion: Pamela Simmons
   Support: Cheryl Lane
   Motion Carried: All Ayes (supervisor abstained)

IX. PUBLIC COMMENT:

Opened: 8:17pm

1. Ken Burt asked about the supervisor having so many responsibilities.

Closed: 8:18pm

X. BOARD CONCERNS:

Jenny announced that the Halloween Party will be on October 16th at the township from 5 to 8pm
Come join the FUN!!!
The supervisor mentioned the possibility of having prayer after the pledge.

XI. ADJOURNMENT:

A motion was made to adjourn the meeting at 8:19pm

Motion: David Squier
Support: Jennifer Hough
Motion carried. All Ayes

Respectfully Submitted :Pamela Simmons
Onota Township Clerk
Proposed: October 9, 2026
Approved: November 2nd 2026