

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
February 2nd 2026

I. CALL TO ORDER:

The meeting was called to order at 7pm

Present: Supervisor: Christopher Hayden Trustee: Jennifer Hough Absent: None
 Clerk: Pamela Simmons Trustee: Brian Bressette
 Treasurer: Cheryl Lane

II. AGENDA:

A motion was made to accept the agenda as amended to change from pagers to radios in the motion to move money for the VFD.

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

III. Approval of the minutes:

A motion was made to approve the minutes as presented:

Motion : Brian Bressette
Support: Jennifer Hough
Motion Carried: All Ayes

IV. A motion was made to move money: \$4000.00 from 336-931 {equipment repair} to 336-973 {equipment} for 3 sets of gear for the VFD members in the academy. And \$5000.00 from 336-773 {operating supplies} to 336-850 {radio and pagers} for 2 new radios {old radios out of service}

Motion: Pamela Simmons
Support: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane
 Brian Bressette
 Christopher Haydon
 Jennifer Hough
 Pamela Simmons

V. REPORTS:

A. Financial Report

The treasurer presented the bills for payment.

A motion was made to pay the monthly bills as presented:

- » \$ \$11,067.74 for the general fund, checks # 6678 to # 6709
- » \$ \$1,267.45 for the fire fund, checks # 2297 to # 2304
- » \$ \$6,412.67 for solid waste fund, check #1312

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Roll Call: Cheryl Lane
 Brian Bressette
 Christopher Haydon
 Jennifer Hough
 Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

Gen: 730,210.37
Fire: 519,144.33
SW: 192,979.14

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon
Pamela Simmons
Jennifer Hough

- B. Assessors Report: Read by the Clerk {copy on file}
- C. Zoning Administrator Report: None
- D. Fire Department Report: Read by Fire Chief (copy on file)
 - 1. Four calls to report.
 - 2. Pancake breakfast was a success.
 - 3. Discussed the need for new equipment.
- E. Planning Commission Report:
 - 1. Draft is for STR regulations is ready to go over with the Township Attorney, to present to the board.
 - 2. Meeting is scheduled with the Township Attorney.
- F. Supervisor Report: Read by supervisor (copy on file)
 - 1. Cameras have been installed.
 - 2. Working on the budget.
- G.
Other Reports: None

VI. CORRESPONDENCE:

None

VII. PUBLIC COMMENT: Opened: 7:12pm

- 1. **The question was asked if the twp bills for MVA calls.**
- 2. Vicki said thank you for the fixing of the Military Road Sign.
- 3. Question was asked if we were going to fix all damaged street signs?
Closed 7:17pm

VIII. UNFINISHED BUSINESS:

A motion was made to accept the resolution to forgive the declassification penalty of \$11,984.29 for SWP.

Motion: Christopher Haydon
Support: Brian Bressette
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon
Jennifer Hough
Pamela Simmons

IX. New Business:

1. There was a discussion about the Post Office and phone numbers were provided for Onota residents to call, they will post on the Website.

A motion was made to allow up to \$600.00 for the website renewal and google calendars to help with planning events at the hall.

Motion: Pamela Simmons
Support: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon
Jennifer Hough
Pamela Simmons

2. Zoning Administer request for a pay raise was tabled until the next board meeting.
3. Budget workshops were set for February 9th 2026 at 5:30pm and February 17th at 5:30pm
4. The letter from MTA was signed by all board members. {posted in the office}

X. PUBLIC COMMENT: Opened: 7:35

1. Question was asked what MTA was.

Closed: 7:35

XI. BOARD CONCERNS:

1. It was brought up that help was going to be needed for the upcoming elections.
2. Asked who was certified to drive the VFD truck.

XII. ADJOURNMENT:

A motion was made to adjourn the meeting at 7:40pm

Motion: Christopher Haydon
Support: Brian Bressett
Motion carried. All Ayes

Respectfully Submitted :Pamela Simmons

Onota Township Clerk

Proposed: February 3, 2026

Approved: 31126