

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
December 1st 2025

I. CALL TO ORDER:

The meeting was called to order at 7 pm

Present: Trustee: Jennifer Hough
Clerk: Pamela Simmons
Treasurer: Cheryl Lane
Trustee: Brian Bressette

Absent: Supervisor: Christopher Haydon

A motion was made to have trustee Jennifer Hough run the meeting in the absence of the supervisor.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried: All Ayes

II. AGENDA:

A motion was made to accept the agenda as amended to add: Under new business.

1. Insurance (wcp) bill
2. Billing dates
3. Order of General Fund Checks

Motion: Brian Bressette
Support: Pamela Simmons
Motion carried. All Ayes

III. MINUTES:

A motion was made to accept the minutes as presented

Motion: Cheryl Lane
Support: Brian Bressette
Motion carried. All Ayes

IV. Reports:

A. Financial Report

The treasurer presented the bills for payment:

- » \$ 9,716.61 for the general fund, checks # 6608 to # 6641
- » \$ 133.60 for the fire fund, checks # 2284 to # 2285
- » \$ 6,836.02 for solid waste fund, checks #1309 to #1310

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon (absent)
Jennifer Hough
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Pamela Simmons
Jennifer Hough
Christopher Haydon (absent)

Gen: 668,372.43
Fire: 489,181.93
SW: 155,350.91

- B. Assessors Report: Read by clerk (copy on file)
- C. Zoning Administrator Report: Read by Clerk (copy on file)
- D. Fire Department Report: Read by Fire Chief (copy on file)
 - 1. Six VFD will be attending the fire academy
 - 2. No calls to report
 - 3. Chief Carey is on getting new Pagers
- E. Planning Commission Report:
 - 1. A workshop will be held at a future date it will be posted on the website when the date and time is decided.
 - 2. STR will be further discussed at the next planning commission meeting.
 - 3. The next Board of Review meeting will be held December 10th 2025 at 4pm
- F. Supervisor Report: Read by Trustee Jennifer Hough (copy on file)
 - 1. The new signs are complete and ready to be picked up for the dumpsters.
 - 2. Security cameras are still waiting for some parts to come in before installation can begin.
- G. Other Reports: None

V. CORRESPONDENCE: (copy on file)

- 1. Several correspondences from residents concerning STR and rezoning.
- 2. A water bottling/manufacturing operation was denied by Jason McCarthy

VI. PUBLIC COMMENT:

Opened: 7:12pm

- 1. Andy Somner asked about the culvert at the Brownstone being cleaned out & who owns the ATV trail.
- 2. Blight in the Township was questioned.

Closed: 7:20pm

VII. UNFINISHED BUSINESS:

A motion was made to pay the VFD \$ 50 per meeting & training combined once per month (Chief / Assisted Chief excluded) and \$20 per hour for an active calls (Chief & Assistant Chief included) Mileage will be paid for necessary meetings etc)

**Motion: Cheryl Lane
Support: Jennifer Hough
Motion Carried: All Ayes**

**Roll Call: Cheryl Lane - Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons**

A motion was made to pay Alger County Firefighter association dues for the years 2024 &2025 for a total of \$330

**Motion: Pamela Simmons
Support: Brian Bressett
Motion Carried: All Ayes**

**Roll Call: Cheryl Lane Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons**

A motion was made to accept Mark Fisher resignation from the planning commission due to personal reasons.

Motion : Brian Bressette
Support: Jennifer Hough
Motion carried: All Ayes

VIII. VII. NEW BUSINESS:

A motion was made to purchase new phones for the township for up to \$200

Motion: Brian Bressette	Roll Call: Cheryl Lane - Christopher Haydon (absent)
Support: Pamela Simmons	Brian Bressette
Motion Carried: All Ayes	Jennifer Hough
	Pamela Simmons

A motion was made to update Quickbooks (Intuit Enterprise) due to the current Intuit being outdated and unable to use any longer.

Motion: Brian Bressette	Roll Call: Cheryl Lane Christopher Haydon (absent)
Support: Jennifer Hough	Jennifer Hough
Motion Carried: All Ayes	Brian Bressette
	Pamela Simmons

A motion was made to pay any bill before date of next meeting if a late fee will occur.

Motion : Pamela Simmons	Roll Call: Cheryl Lane Christopher Haydon (absent)
Support: Brian Bressette	Brian Bressette
Motion Carried: All Ayes	Jennifer Hough
	Pamela Simmons

A motion was made to order checks for the General Fund.

Motion: Pamela Simmons	Roll Call: Cheryl Lane Christopher Haydon (absent)
Support: Jennifer Hough	Brian Bressette
Motion Carried : All Ayes	Jennifer Hough
	Pamela Simmons

A motion was made to check with other insurance companies for the township.

Motion: Brian Bressette
Support: Jennifer Hough
Motion Carried: All Ayes

IX. PUBLIC COMMENT:

Open: 7:37 pm

The question was asked when the planning commission workshop was going to be held.

It was questioned the need for new handicap ramp to be able to access the kitchen/bathroom.

Closed: 7:40 pm

X. BOARD CONCERNS: (NOT CONCERNS EXCITEMENT)

The Christmas Party is going to be held on Sunday December 21st from 4 to 8 pm details are on the website!!!

XI. ADJOURNMENT:

A motion was made to adjourn the meeting at 7:41 pm

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Respectfully Submitted :Onota Township Clerk Pamela Simmons

Proposed: December 2nd 2025 Approved: 1-5-26