

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**September 2<sup>nd</sup> 2025**

I.

**II. CALL TO ORDER:**

The meeting was called to order at \_7pm

Present: Supervisor: Christopher Hayden    Trustee: Jennifer Hough    Absent: None  
          Clerk: Pamela Simmons            Trustee: Brian Bressette  
          Treasurer: Cheryl Lane

**III. AGENDA:**

A motion was made to accept the agenda as amended to add snowplow bids under new business.

Motion: Brian Bressette  
Support: Cheryl Lane  
Motion carried. All Ayes

**IV. MINUTES:**

A motion was made to accept the minutes as presented

Motion: Cheryl Lane  
Support: Jennifer Hough  
Motion carried. All Ayes

A motion was made to transfer \$9000.00 from 265-967 (project costs) to 900-971 (land purchase) \$30,000 from 446-974 (roads & bridges) to 900-971 (land purchase) \$12,000 from 850-965 (contingency fund) to 900-971 (land purchase) \$1,000 from 721-803 (professional services) to 900-971 (land purchase) and \$625 from 265-971 (project costs) to 900-971 (land purchase) for a total of \$51,625 for land purchase.

Motion: Brian Bressette  
Support: Cheryl Lane  
Motion Carried: All Ayes

Roll Call: Cheryl Lane  
Christopher Haydon  
Brian Bressette  
Pamela Simmons  
Jennifer Hough

**V. REPORTS:**

**A. Financial Report**

The treasurer presented the bills for payment.

A motion was made to pay the monthly bills as presented:

- » \$ \$32,596.34 for the general fund, checks # 6512 to # 6541
- » \$ \$3,088.59 for the fire fund, checks # 2265 to # 2272
- » \$ \$6,975.23 for solid waste fund, check #1302

Motion: Brian Bressette  
Support: Jennifer Hough  
Motion carried. All Ayes

Roll Call: Cheryl Lane  
Brian Bressette  
Christopher Haydon  
Jennifer Hough  
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette  
Support: Jennifer Hough  
Motion carried. All Ayes

Gen: 727,229.49  
Fire: 492,306.26  
SW: 179,467.64

3. Continued discussion on STR
4. Orkin (continuing with their service?)

**IX. NEW BUSINESS:**

1. Fire Chief signed out a credit card to keep in the truck for gas.
2. Snowplow bids will be posted on the website out front in the box and at the post office for the upcoming winter season

**X. PUBLIC COMMENT:**

Opened: 7:37 pm

1. Dumpster issues, citations issued for trash left outside of dumpsters and items that shouldn't be left in the dumpsters?

Closed: 7:38 pm

**XI. BOARD CONCERNS:**

1. Hot water in kitchen to be looked at because of air and sputtering when turned on.
2. Asked Fire Chief to ask VFD not to park in front of dumpsters.
3. Thanked Vicky for the new website and increased traffic since February huge difference.

**XII. ADJOURNMENT:**

A motion was made to adjourn the meeting at 7:40pm

Motion: Pamela Simmons  
Support: Christopher Haydon  
Motion carried. All Ayes

Respectfully Submitted :Pamela Simmons

Onota Township Clerk

Proposed: September 6<sup>th</sup> 2025

Approved: 9-21-25