

**ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
December 1st 2025**

I. CALL TO ORDER:

The meeting was called to order at 7 pm

Present: Trustee: Jennifer Hough Absent: Supervisor: Christopher Haydon
Clerk: Pamela Simmons
Treasurer: Cheryl Lane
Trustee: Brian Bressette

A motion was made to have trustee Jennifer Hough run the meeting in the absence of the supervisor.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried: All Ayes

II. AGENDA:

A motion was made to accept the agenda as amended to add: Under new business.

1. Insurance (wcp) bill
2. Billing dates
3. Order of General Fund Checks

Motion: Brian Bressette
Support: Pamela Simmons
Motion carried. All Ayes

III. MINUTES:

A motion was made to accept the minutes as presented

Motion: Cheryl Lane
Support: Brian Bressette
Motion carried. All Ayes

IV. Reports:

A. Financial Report

The treasurer presented the bills for payment:

- » \$ 9,716.61 for the general fund, checks # 6608 to # 6641
- » \$ 133,60 for the fire fund, checks # 2284 to # 2285
- » \$ 6,836.02 for solid waste fund, checks #1309 to #1310

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon (absent)
Jennifer Hough
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Pamela Simmons
Jennifer Hough
Christopher Haydon (absent)

Gen: 668,372.43
Fire: 489,181.93
SW: 155,350.91

B. Assessors Report: Read by clerk (copy on file)

C. Zoning Administrator Report: Read by Clerk (copy on file)

D. Fire Department Report: Read by Fire Chief (copy on file)

1. Six VFD will be attending the fire academy
2. No calls to report
3. Chief Carey is on getting new Pagers

E. Planning Commission Report:

1. A workshop will be held at a future date it will be posted on the website when the date and time is decided.
2. STR will be further discussed at the next planning commission meeting.
3. The next Board of Review meeting will be held December 10th 2025 at 4pm

F. Supervisor Report: Read by Trustee Jennifer Hough (copy on file)

1. The new signs are complete and ready to be picked up for the dumpsters.
2. Security cameras are still waiting for some parts to come in before installation can begin.

G. Other Reports: None

V. CORRESPONDENCE: (copy on file)

1. Several correspondences from residents concerning STR and rezoning.
2. A water bottling/manufacturing operation was denied by Jason Mcarthy

VI. PUBLIC COMMENT:

Opened: 7:12pm

1. Andy Somner asked about the culvert at the Brownstone being cleaned out & who owns the ATV trail.
2. Blight in the Township was questioned.

Closed: 7:20pm

VII. UNFINISHED BUSINESS:

A motion was made to pay the VFD \$ 50 per meeting & training combined once per month (Chief / Assisted Chief excluded) and \$20 per hour for an active calls (Chief & Assistant Chief included) Mileage will be paid for necessary meetings etc)

**Motion: Cheryl Lane
Support: Jennifer Hough
Motion Carried: All Ayes**

**Roll Call: Cheryl Lane - Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons**

A motion was made to pay Alger County Firefighter association dues for the years 2024 & 2025 for a total of \$330

**Motion: Pamela Simmons
Support: Brian Bressett
Motion Carried: All Ayes**

**Roll Call: Cheryl Lane Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons**

A motion was made to accept Mark Fisher resignation from the planning commission due to personal reasons.

Motion : Brian Bressette
Support: Jennifer Hough
Motion carried: All Ayes

VIII. VII. NEW BUSINESS:

A motion was made to purchase new phones for the township for up to \$200

Motion: Brian Bressette
Support: Pamela Simmons
Motion Carried: All Ayes

Roll Call: Cheryl Lane - Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons

A motion was made to update Quickbooks (Intuir Enterprise) due to the current Intuit being outdated and unable to use any longer.

Motion: Brian Bressette
Support: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane Christopher Haydon (absent)
Jennifer Hough
Brian Bressette
Pamela Simmons

A motion was made to pay any bill before date of next meeting if a late fee will occur.

Motion : Pamela Simmons
Support: Brian Bressette
Motion Carried: All Ayes

Roll Call: Cheryl Lane Christopher Haydon (absent)
Brian Bressette
Jennifer Hough
Pamela Simmons

A motion was made to order checks for the General Fund.

Motion: Pamela Simmons
Support: Jennifer Hough
Motion Carried : All Ayes

Roll Call: Cheryl Lane Christopher Haydon(absent)
Brian Bressette
Jennifer Hough
Pamela Simmons

A motion was made to check with other insurance companies for the township.

Motion: Brian Bressette
Support: Jennifer Hough
Motion Carried: All Ayes

IX. PUBLIC COMMENT:

Open: 7:37 pm

The question was asked when the planning commission workshop was going to be held.

It was questioned the need for new handicap ramp to be able to access the kitchen/bathroom.

Closed: 7:40 pm

X. BOARD CONCERNS: (NOT CONCERNS EXCITEMENT)

The Christmas Party is going to be held on Sunday December 21st from 4 to 8 pm details are on the website!!!

XI. ADJOURNMENT:

A motion was made to adjourn the meeting at 7:41 pm

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Respectfully Submitted :Onota Township Clerk Pamela Simmons

Proposed: December 2nd 2025 Approved: