

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
January 5th 2026

I. CALL TO ORDER:

The meeting was called to order at 7pm

Present: Supervisor: Christopher Hayden
Clerk: Pamela Simmons
Treasurer: Cheryl Lane

Trustee: Jennifer Hough
Trustee: Brian Bressette

Absent: None

II. AGENDA:

A motion was made to accept the agenda as amended to add CFR Property Withdrawal ,Emergency Generator Bills, Stamps, Post Office Mileage Reimbursement under new business. And the addition of one new correspondence.

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

III. MINUTES:

A motion was made to accept the minutes as presented

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

IV. REPORTS:

A. Financial Report

The treasurer presented the bills for payment.

A motion was made to pay the monthly bills as presented:

- » \$ \$10,431.29 for the general fund, checks # 6642 to # 6677
- » \$ \$6,702.13 for the fire fund, checks # 2286 to # 2296
- » \$ \$6,511.63 for solid waste fund, check #1311

Motion: Brian Bressette
Support: Jennifer Hough
Motion carried. All Ayes

Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon
Jennifer Hough
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Brian Bressette
Support: Cheryl Lane
Motion carried. All Ayes

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Gen: 685,996.07
Fire: 495,046.37
SW: 165,582.72
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Roll Call: Cheryl Lane
Brian Bressette
Christopher Haydon
Pamela Simmons
Jennifer Hough

B. Assessors Report: The assessor was present, all assessments are completed, and the Board of review will be meeting for two 6 hours sessions in the future. All splits and combos are completed.

C. Zoning Administrator Report: Read by Clerk (copy on file)

D. Fire Department Report: Read by Fire Chief (copy on file)

1. Many calls with the recent storm and power outages.
2. Pancake breakfast will be on January 10, 2026
3. Mentioned the need to remove snow from the hydrant.

E. Planning Commission Report:

1. Still working on STR.
2. No definite decisions have been made.
3. Planning Commission minutes from previous meeting will be amended.

A motion was made to allow Brian Bressett (PCOM Liaison) to contact the lawyer along with three planning commission members to discuss issues concerning STR/petitions/rezoning.

Motion: Cheryl Lane
Second: Pamela Simmons
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon
Jennifer Hough
Pamela Simmons

F. Supervisor Report: Read by supervisor (copy on file)

1. New signs for dumpsters are in and ready to be put up.
2. Security Cameras are ready to be scheduled for installation.
3. Christmas party was a GREAT success and thanked everyone involved for all the hard work and all the donations received.

G.

Other Reports: None

IV. CORRESPONDENCE: (copy on file)

1. A letter from Jarod Biebel was received regarding interest in becoming a planning commission member when an opening is available.
2. A letter from County Brownfield was received to inform of openings on the board.
3. Letter from Bensinger Cotant & Menkes P.C. was sent informing the board of a rate increase from \$120 per hour to \$130 per hour with no further rate increase for 3 years.

A motion was made to accept the hourly increase.

Motion : Brian Bressett
Second: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon
Pamela Simmons
Jennifer Hough

V. PUBLIC COMMENT: Opened: 7:18pm

1. A lot of concern regarding the closing of the Deerton PO, Char MacDonnell contacted

representatives Jack Bergman's office with no response also mentioned Karl Bohnak as a resource. Jason Copeman stepped up and mentioned his connection with Jack Bergman and is willing to contact his office and will keep the Supervisor informed with the outcome.

2. Jarod Biebel spoke about the recent planning commission meeting etc.

Closed 7:31pm

VI. UNFINISHED BUSINESS:

1. Cameras are ready to be installed, waiting to set up time and date

VII. NEW BUSINESS:

1. The supervisor approved one emergency repair for the generator at the firehall and a second bill for the generator at the hall.
2. EFTPS that are necessary will be presented before the financial report at each board meeting.
3. The Fire Chief was asked about NERIS and he informed the board the report was all current.
4. The assessor went over the CFR that the township needs to vote on and suggested we keep it under new business until our next board meeting and vote then.

A motion was made to purchase one roll of stamps for the clerk to mail the bills.

Motion: Brian Bressett
Second: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon
Jennifer Hough
Pamela Simmons

A motion was made to pay the tax bills for the two parcels the township purchased (will be exempt on next year's tax roll)

Motion: Brian Bressett
Second: Jennifer Hough
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon
Pamela Simmons
Jennifer Hough

A motion was made to look into a computer assistant when needed for the clerk and treasurer.

Motion: Cheryl Lane
Second: Pamela Simmons
Motion Carried: All Ayes

A motion was made to reimburse Cheryl Lane for payment of Micro-soft 365.

Motion: Brian Bressett
Second: Pamela Simmons
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon
Jennifer Hough
Pamela Simmons

A motion was made to approve mileage for travel to the Au Train Post office for the clerk or the treasurer.

Motion: Pamela Simmons
Second: Cheryl Lane
Motion Carried: All Ayes

Roll Call: Cheryl Lane
Brian Bressett
Christopher Haydon

Pamela Simmons
Jennifer Hough

A motion was made to accept the Regular Meeting Schedule for 2026-2027 year with the September board meeting being held on the (second Tuesday of the month (Sept 8th 2026 due to Labor Day) and the Planning Commission Meeting being held (Sept. 15th 2026 (the third Tuesday of the month due Labor Day)

Motion: Brian Bressett
Second: Pamela Simmons
Motion Carried: All Ayes

5. A Budget workshop will be held on Saturday January 17th 2026 at 9:30 am.

VIII. PUBLIC COMMENT: Opened: 8:07pm

1. It was asked when the planning commission was holding their workshop, if we are still looking into a new Insurance Company for the Township, what EFTPS and NERIS was . Also if there is a sign by the fire hydrant?

Closed: 8:12 pm

IX. BOARD CONCERNS: None

X. ADJOURNMENT:

A motion was made to adjourn the meeting at 8:13 pm

Motion: Christopher Haydon
Support: Brian Bressett
Motion carried. All Ayes

Respectfully Submitted :Pamela Simmons
Onota Township Clerk
Proposed: January 6, 2026
Approved: