

ONOTA TOWNSHIP PLANNING COMMISSION

MINUTES OF REGULAR MEETING

July, 8, 2025

I. CALL TO ORDER

The regular meeting of the Planning Commission was called to order at 7 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Brian Mahoney, Fred Ivers, Vicki Ray, Brian Bresette, Michael Tarr, Erin Putvin

Absent: Mark Fisher

IV. ADOPTION OF AGENDA

A motion was made to adopt the agenda as presented.

Motion: Brian Bresette

Support: Michael Tarr

Motion carried: 6-0

V. APPROVAL OF MINUTES

A motion was made to approve the minutes of the 6-10-25 meeting as presented.

Motion: Brian Bresette

Support: Vicki Ray

Motion carried: 6-0

VI. PUBLIC COMMENT

- Char McDonnell inquired about the cost of the appraisal for the newly acquired township land. The appraisal came in a \$54,000
- Sarah Kimar requested discussion on placing an immediate STR moratorium within the township. This will be discussed in this meeting.

VII. REPORTS

- Zoning Administrator: Jason McCarthy (absent)
 - Attached
- Township Board Representative: Brian Bresette
 - The township attorney, Roger Zappa, advised, if the township were to decide to place a moratorium on STR, that the moratorium be placed for twelve months or less. He recommended that the Planning Commission make a motion recommending that the township board adopt a motion to place the STR rental moratorium.

VIII. CORRESPONDENCE

- A letter from Bill Carmody was read aloud by Brian Mahoney.

IX. PUBLIC COMMENT

Nancy Bennett recommended that if the Planning Commission decided to follow the advice of the attorney to include this phrase, "Moratorium to be placed for a max of twelve months or until the new ordinance is in place."

X. UNFINISHED BUSINESS

- Dotty was not present.
- STR Moratorium: The Planning Commission will recommend the STR moratorium to the board. A committee will be formed of residents and planning commission members to gather information.
- Erin Putvin made a motion to recommend that the Onota Township Board place an immediate moratorium on short term rentals (STR) of twelve months or less or until the new zoning ordinance is in place. Brian Bresette supported the motion.

Roll Call Vote:

- Brian Mahoney: Aye
- Fred Ivers: Aye
- Vicki Ray: Aye
- Brian Bresette: Aye
- Michael Tarr: Nay
- Erin Putvin: Aye

Roll Call Vote passes 5-1

- Brian Bresette made a motion that the Planning Commission form a zoning ordinance subcommittee consisting of one Planning Commission member, one Board member, and one non-STR holding resident. This committee will be capped at five members. Michael Tarr supported the motion. Motion passed 6-0.
- The new committee will consist of Sarah Kimar, Nancy Bennett, Michael Tarr, Brian Bresette, Vicki Ray.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 7:34 pm

Motion: Vicki Ray

Support: Michael Tarr

Motion carried: 6-0

Respectfully Submitted,
Erin Putvin

Planning Commission Secretary