

ONOTA TOWNSHIP BOARD
MINUTES OF SPECIAL MEETING
NOVEMBER 11, 2023

I. CALL TO ORDER

The meeting was called to order at 1:04 pm.

Present: Terry Pihlainen, Supervisor	Brian Bresette, Trustee
Cheryl Lane, Treasurer	
Tina Watkeys, Township Employee	
Absent: Catherine Kimar	Connie Lacko, Trustee

II. AGENDA

A motion was made to accept the agenda as presented.

Motion: Terry Pihlainen
Support: Tina Watkeys
Motion carried.

III. MINUTES

A motion was made to accept the minutes as amended.

Motion: Cheryl Lane
Support: Brian Bresette
Motion carried.

IV. NEW BUSINESS

A. Financial Reports

Audit of Bills/Balance Sheet + Profit and Loss approval from November 6, 2023. Reports for General Fund, Fire Department and Solid Waste are attached.

A motion was made to approve.

Motion: Cheryl Lane	<u>Roll Call Vote</u>
Support: Brian Bresette	Ayes: Brian Bressette
Motion carried.	Terry Pihlainen
	Cheryl Lane

B. Snow-Plow Bids

One bid was submitted by Terry Lane for the 2023-2024 season in the amount of \$60.00.

A motion was made to accept the bid.

Motion: Terry Pihlainen	<u>Roll Call Vote</u>
Support: Brian Bressette	Ayes: Terry Philainen
Motion carried.	Brian Bressette
	Cheryl Lane

C. Quick Books Renewal

There was a discussion as to how to pay for renewal. Can it be paid by check or can the Township obtain debit cards and pay using said debit cards? Tina Watkeys offered to check into pay options for Quick Books renewal and obtaining debit cards for Township and report back at next regular meeting. If a credit card is needed to pay for the renewal, Brian Bressette offered to obtain it in his name for the Township if necessary.

A motion was made to approve.

Motion: Terry Pihlainen

Support: Cheryl Lane

Motion carried.

D. Clerk

Cheryl Lane was able to meet with Catherine Kimar, Clerk prior to the Special Meeting. Catherine stated she was planning to resign asap but will help with clerk and deputy clerk training and questions as needed. She will not attend any more Township meetings. Tina Watkeys will attend Township meetings as a Township employee in Catherine's absence and take the minutes.

It was decided Tara Middleton, Deputy Clerk, needs to be added as signer asap for the Township.

V. PUBLIC COMMENT

NONE

VI. BOARD CONCERNS

NONE

VII. ADJOURNMENT

A motion was made to adjourn the meeting at 1:42 pm.

Motion: Brian Bressette

Support: Terry Pihlainen

Motion carried.

Respectfully Submitted,
Onota Township Employee

Proposed: 11-11-23

Approved: