

ZONING BOARD OF APPEALS PETITION

Onota Township, Alger County, Michigan

Please print legibly. All relevant fields are required (*incomplete applications cannot be processed*).

Applicant

If applicant is not property owner, please include all info for both individuals.

Name _____ Mail Address _____

City/State/Zip _____ Phone # _____ Email _____

Property

This information may be found on a property tax bill or deed. Attach a copy of the property's legal description.

Address _____ Tax ID # 02-007- _____ - _____ - _____

Zoning District(s) _____ Size (sq ft if <1 acre) _____

Current Use _____ Proposed Use (*if any*) _____

Request Type

- Check one:
- | | |
|--|---|
| <input type="checkbox"/> use variance | <input type="checkbox"/> appeal administrative decision |
| <input type="checkbox"/> dimensional variance | <input type="checkbox"/> determine district boundary |
| <input type="checkbox"/> interpret zoning ordinance text | <input type="checkbox"/> determine parking requirements |

Variance

If variance is requested: explain reasons property cannot be used and/or structure(s) cannot comply with the Zoning Ordinance (*section 10.05 variances, §10.06 standards*). Attach additional sheets as needed.

You **must** demonstrate a physical hardship or practical difficulty before a variance may be granted (*mere inconvenience is not enough to meet legal requirements*). "**Hardship**" means that the zoning is so restrictive that no reasonable use of the land is permitted. "**Practical difficulty**" means inability to meet dimensional requirements due to the physical characteristics of the site.

Other Requests

For other requests, please attach your explanation with the following details:

- » Administrative decision appeals - explain decision being appealed and reasons for the request.
- » Interpretation of Ordinance – list sections of the ordinance and reasons for the request.
- » District Boundaries - explain the situation and why the request is being made.
- » Parking Requirements – explain the situation and why the request is being made.

Site Plan

All requests must include a site plan* drawn to scale, showing:

- » An arrow pointing north
- » Lot lines, dimensions, and setbacks
- » Existing man-made structures (label each building according to use and list dimensions & area).
- » Right-of-ways, easements, driveways, sidewalks ,parking spaces, etc
- » Existing and proposed public/private utilities and any required landscaping
- » Natural features (woodlots, water bodies, rock, wetlands, etc)
- » Adjacent properties and their uses
- » All proposed changes to the site

* Zoning Ordinance, § 6.04, Site Plan Review, requirements.

Confirmation

I hereby petition the Zoning Board of Appeals for the request detailed in this application.

Property Owner Signature _____ Date _____

- (1) Please make two copies of the completed form, site plan, and any documentation.
- (2) Mail the original form, documents, and a \$250 fee (*check payable to Onota Township*) to:
Mark Maki, c/o Onota Township Zoning, PO Box 261, Trenary, MI 49891.
- (3) Mail the second copy to: Zoning Board of Appeals, PO Box 100, Deerton, MI 49822.

Questions? Contact the ZA by phone (906.399.1808) or email (onotazoning@gmail.com).

Administrative Use Only

ZBA hearing scheduled for _____ at _____ Posted at township hall _____

Published in newspaper on _____ Posted on twp. website _____

Sent notice to neighbors (within 500') on _____ Fee paid? (\$250) Site plan included?

ZBA decision: granted granted with conditions denied

Summary _____
