

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**November 3<sup>rd</sup> 2025**

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**I. CALL TO ORDER:**

The meeting was called to order at \_7pm

Present: Supervisor: Christopher Hayden	Trustee: Jennifer Hough	Absent: None
Clerk: Pamela Simmons	Trustee: Brian Bressette	
Treasurer: Cheryl Lane		

**II. AGENDA:**

A motion was made to accept the agenda as amended to add money transfer under new business.

Motion: Brian Bressette  
Support: Jennifer Hough  
Motion carried. All Ayes

**III. MINUTES:**

A motion was made to accept the minutes as presented

Motion: Brian Bressette  
Support: Pamela Simmons  
Motion carried. All Ayes

A motion was made to transfer money for payment of security cameras.

101-860 \$250 twp board school & mileage	
101-900 \$1000 twp board print & publish	
171-703 \$1800 deputy supervisor	
171-860 \$250 supervisor school & mileage	
215-802 \$500 clerk audit	
215-860 \$500 clerk school & mileage	
721-803 \$1000 planning comm. services	
751-969 \$500 Tyoga campground	
850-965 \$1200 contingency fund	Total \$7000.00 to 262-973 elections equipment

Motion: Christopher Haydon	Roll Call: Cheryl Lane
Support: Brian Bressette	Brian Bressette
Motion Carried: All Ayes	Christopher Haydon
	Jennifer Hough
	Pamela Simmons

A motion was made to pay remainder of Hannula Ins up to \$1615 after verification that bill is correct.

Motion: Pamela Simmons	Roll Call: Cheryl Lane
Support : Jennifer Hough	Brian Bressette
Motion Carried: All Ayes	Christopher Haydon
	Jennifer Hough
	Pamela Simmons

**IV. Reports:**

**A. Financial Report**

The treasurer presented the bills for payment.

A motion was made to pay the monthly bills with the exemption of check # 6579.

- » \$ 73,534.81 for the general fund, checks # 6568 to # 6607
- » \$ 2,025.72 for the fire fund, checks # 2278 to # 2283
- » \$ 9,876.36 for solid waste fund, checks #1304 to #1308

Motion: Brian Bressette  
Support: Jennifer Hough  
Motion carried. All Ayes

Roll Call: Cheryl Lane  
Brian Bressette  
Christopher Haydon  
Jennifer Hough  
Pamela Simmons

A motion was made to approve the monthly balance sheet and profit & loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by the clerk.

Motion: Christopher Haydon  
Support: Brian Bressette  
Motion carried. All Ayes

Roll Call: Cheryl Lane  
Brian Bressette  
Christopher Haydon  
Jennifer Hough  
Pamela Simmons

<p>Gen: 660,743.71 Fire: 489,300.51 SW: 162,182.79</p>
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B. Assessors Report: None

C. Zoning Administrator Report: Read by Clerk (copy on file)

D. Fire Department Report: Read by Fire Chief (copy on file)  
A motion was made to add Ben Fladung to the VFD.

Motion: Christopher Haydon  
Support: Brian Bressette  
Motion Carried: All Ayes

E. Planning Commission Report:

1. Jason Mcarthy attended the last planning Commission meeting, discussed STR. No decision has been made yet concerning STR.

F. Supervisor Report: Read by supervisor (copy on file)

1. New signs have been ordered for the dumpsters.
2. Land Purchase has been completed.

G. Other Reports: None

#### **V. CORRESPONDENCE: (copy on file )**

1. EGLE Permit

#### **VI. PUBLIC COMMENT:**

Opened: 7:20pm

1. Nancy Bennett recommended checking the contingency fund for balance, concerning the extra amount billed for WCP.
2. Mr. Somner Thanked everyone for all the hard work for a successful Halloween Party!!

Closed: 7:22pm

## **VII. UNFINISHED BUSINESS:**

1. Two plow bids were received, first from Superior Tree Removal for \$10,000 and a second one from John Folta for \$65 per plow with 4" of snow or more.

A motion was made to accept John Folta's bid after insurance is presented.

Motion: Brian Bressette  
Support: Pamela Simmons  
Motion Carried: All Ayes

Roll Call: Cheryl Lane  
Brian Bressette  
Christopher Haydon  
Jennifer Hough  
**Pamela Simmons**

## **VIII. NEW BUSINESS:**

**A motion was made for the Treasurer to purchase up to \$500 in postage to mail out upcoming tax bills.**

Motion: Brian Bressette  
Support : Jennifer Hough  
Motion Carried: All Ayes

Roll Call: Cheryl Lane  
Brian Bressette  
Christopher Haydon  
Jennifer Hough  
Pamela Simmons

A motion was made to remove Mark Fisher from the planning commission.

Motion: Brian Bressette  
Support: Jennifer Hough  
Motion Carried: All Ayes

A motion was made to add Mark Zitnik to the planning commission.

Motion: Brian Bressette  
Support: Pamela Simmons  
Motion carried: All Ayes

A workshop was set up for November 11<sup>th</sup> at 6pm with the VFD to go over policies etc.

## **IX. PUBLIC COMMENT:**

Open: 7:37pm

None

Closed: 7:37pm

## **X. BOARD CONCERNS: None**

## **XI. ADJOURNMENT:**

A motion was made to adjourn the meeting at 7:39pm

Motion: Christopher Haydon  
Support: Cheryl Lane  
Motion carried. All Ayes

Respectfully Submitted :Onota Township Clerk Pamela Simmons

Proposed: November 5<sup>th</sup> 2025 Approved: December 1<sup>st</sup> 2025