

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
JANUARY 4, 2016

I. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer
Charlene McDonnell, Trustee

Members Absent: None

II. AGENDA

A motion was made to accept the agenda as presented.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

III. MINUTES

A motion was made to accept the minutes as presented.

Motion: Susan Kerst
Support: Brian Bresette
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$8,155.73 for the general fund checks #3212-3241; \$920.21 for the fire fund, checks #1571-1576; and \$5019.28 for the solid waste fund check #1114.

Clerk Blackstock presented the Menard's bill which just arrived for \$44.75 for the Fire Fund.

Terry Pihlainen motioned to amend the bills for \$44.75 additional from Fire Fund.

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

Brian Bresette then made a motion to pay all above bills as amended.

Motion: Susan Kerst
Support: Brian Bresette
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for January 2016.

Motion: Susan Kerst
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Terry Pihlainen
Charlene McDonnell
Brian Bresette
Susan Kerst
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read Assessor Schmidt's report dated 12/28/15. A copy is on file.

C. Zoning Administrator Report

Clerk Blackstock read the December report, a copy is on file.

D. Fire Department Report

There was no fire department report presented, the fire chief was not in attendance.

E. Planning Commission Report

There was no planning commission report presented.

F. Supervisor Report

Supervisor Pihlainen will be attending the meeting on Wednesday, January 6 at 10 a.m. at DNR headquarters with Jon Parlin and Doug Barry and forest service. Will discuss the Tyoga Trail and how/if the Township can get involved in preserving.

There was an issue with the furnace this month- was taken care of, was a minor issue and shouldn't repeat.

The washout on Onota Road- the County ~~came~~ came in with fill, and repaired the next day.

V. CORRESPONDENCE

Clerk Blackstock noted she received Sarah Redmond's resignation letter from the Planning Commission.

A letter is in the folder at board table to (former) Zoning Administrator Christensen on the Mendleshon property.

VI. PUBLIC COMMENT

Public comment was opened at 7:14 p.m.
Comment was received from Dave Kimar.
Public Comment was closed at 7:15 p.m.

VII. UNFINISHED BUSINESS

A. Board Representative Planning Commission Appointment

Susan Kerst made a motion to accept Sarah Redmond’s resignation from the Planning Commission.

Motion: Susan Kerst
Support: Charlene McDonnell
Motion carried.

Terry Pihlainen made a motion to nominate Brian Bresette to the Planning Commission.

Motion: Terry Pihlainen
Support: Susan Kerst
Motion carried.

VIII. NEW BUSINESS

A. Zoning Administrator Applicants:

There were no applications received. The ad in the Munising News/Shopper will continue and placed into Mining Journal as well.

B. Zoning Ordinance Changes:

The changes to Article II Section 2.02 Definitions of Driveways, Recreational Structures, and Vacation Rentals was read by Clerk Blackstock.

Susan Kerst made a motion to accept the updated ordinance.

Motion: Susan Kerst	<u>Roll Call Vote:</u>
Support: Terry Pihlainen	Ayes: Susan Kerst
Motion carried.	Brian Bresette
	Terry Pihlainen
	Charlene McDonnell
	Kirsten Blackstock

C. Unauthorized Expenditures:

The bill for Fire Fund was discussed- Treasurer Kerst noted she had deposited grant money into the Fire Fund (12/5/15) for \$4000.00 from Plum Creek Foundation.

The grant was not known about ahead of time.

The Fire Dept bill came in and was due for nearly \$3992.90.

This was a procedural error, the board should have been let know once grant was applied for, if/when received, and what the usage plans would be for the funds.

The second bill had to do with (former) ZA Wil contacting the attorney after the Supervisor already had on the same question- Compatibility of Office.

It was noted by Susan Kerst and Wil that Terry Pihlainen had okayed him previously to do this.

Amended 1-20-16

D. Need for office equipment I.T. person:

Supervisor Pihlainen noted he would like to explore putting out a request on this.

Trustee McDonnell made a motion that we post the position on the website for 1 week then in the paper for 1 weekend prior to next month's meeting.

Motion: Charlene McDonnell

Support: Kirsten Blackstock

Motion carried.

E. Budget Meeting Dates:

First budget meeting set for Wednesday, January 20, 2016 at 10:00 a.m.

IX. PUBLIC COMMENT

Public comment was opened at 7:49 p.m.

Public comment was received from Dave Kimar, Linda Mathieu, Kate.

Public comment was closed at 8:08 p.m.

X. BOARD CONCERNS

Susan: Noted some townships work from home.

Brian: None

Charlene: Questioned what the Board can spend up to without approval (\$250 board/\$1500 Supervisor)

Kirsten: Stated that the Election Commission meeting will be set prior to the regular board meeting on 2/1/16 at 6:30 p.m.

Terry: Restated that the Tyoga Trail meeting is Wednesday, January 6th if any board members want to go along to meeting.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:21 p.m.

Motion: Susan Kerst

Support: Brian Bresette

Motion carried.

Respectfully Submitted,

Kirsten Blackstock
Onota Township Clerk
Proposed: 01-04-2016
Approved: 01-20-2016

Amended 1-20-16