

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
AUGUST 3, 2015

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer
Sarah Redmond, Trustee

Members Absent: None

II. AGENDA

A motion was made to accept the agenda as presented.

Motion: Brian Bresette
Support: Terry Pihlainen
Motion carried.

III. MINUTES

A motion was made to accept the minutes as presented.

Motion: Brian Bresette
Support: Terry Pihlainen
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$25,131.89 for the general fund checks #3070 to 3099; \$1,265.06 for the fire fund, checks #1537 to 1542 & 1544; and \$7,367.55 for the solid waste fund checks #1106 to 1107.

Motion: Susan Kerst
Support: Sarah Redmond
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for August 2015.

Motion: Susan Kerst
Support: Sarah Redmond
Motion carried.

Roll Call Vote:

Ayes: Terry Pihlainen
Sarah Redmond
Brian Bresette
Susan Kerst
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read the Assessor's report dated 8/1/15. A copy is on file.

C. Zoning Administrator Report

ZA Christensen provided a copy of his monthly report, a copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

E. Planning Commission Report

Trustee Redmond talked about the resolution of AuTrain trail, that there were 4 remaining dates then the rest of the calendar is blacked out and the residents are happy.

Greg Quinn is vacating his position, and no one is interested in being Chair at this time.

Supervisor Pihlainen made a motion to appoint Linda Mathieu to the Planning Commission.

Motion: Terry Pihlainen

Support: Brian Bresette

Motion carried.

F. Supervisor Report

Supervisor Pihlainen stated that the H-01 sign has been put up.

He is currently looking for Roll-Off volunteers

The Road Commission will be starting on the last project very soon.

Hakala (well)- will touch base with Kimar this week on project.

Cemetery fence: Terry met with the other owner- it would cost an additional \$1300 to fix, they agreed they would fix it if we pay \$500 of the cost.

Supervisor Pihlainen made the motion to pay the additional \$500 to Marquette Fence to fix the fence.

Motion: Terry Pihlainen

Support: Sarah Redmond

Motion carried.

Roll Call Vote:

Ayes: Sarah Redmond

Terry Pihlainen

Brian Bresette

Susan Kerst

Kirsten Blackstock

Tyoga Trail: John Parlin presented a bit of the history, info, and updates on the Trail. He will continue the discussion with Doug Barry and the township.

V. CORRESPONDENCE

Copies of correspondence from the Forest Service for proposed projects in the Hiawatha Forest were available.

VI. PUBLIC COMMENT

Public comment was opened at 7:41 p.m.
Comment was received from (none).
Public Comment was closed at 7:41 p.m.

VII. UNFINISHED BUSINESS

A. Cemetery fee schedule & Ordinance Review

Supervisor Pihlainen asked the board members to review the Ordinance and would update at the September meeting.

Fees were discussed and a motion was made by Sarah Redmond to set Opening & Closing fees at \$300 for Burial and \$100 for Cremation.

Motion: Sarah Redmond
Support: Terry Pihlainen
Motion carried.

B. 2015 Roll-Off post cards

Clerk Blackstock presented a template for this year's postcard for review. Supervisor Pihlainen made a motion to prepare and send out the 2015 postcards as presented up to a maximum cost of \$700.

Motion: Terry Pihlainen
Support: Sarah Redmond
Motion carried.

C. Wireless survey

A blurb about the survey was included on the tax statements.

A discussion was held on an avenue of where to collect the surveys and was decided Terry Lane would construct a box for drop off, a call is in to the post office to collect there if able.

VIII. NEW BUSINESS

A. Wi- Fi

Discussion was held on looking into making the hall a hot spot. It would need to include a disclaimer and terms of service that users would accept, and be set up as a guest network. Susan and Brad will look into what would be involved in this.

B. Off-site data storage

Package information was presented on backing up our computer system data using a cloud-based system. Sarah Redmond made a motion that we purchase the Basic Pro-Plan from Carbonite as presented at the cost of \$269.99 for the year.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

Roll Call Vote:

Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Blackstock

IX. PUBLIC COMMENT

Public comment was opened at 8:25 p.m.

Public comment was received from Mary Henricksen & John Parlin.

Public comment was closed at 8:30 p.m.

X. BOARD CONCERNS

Susan Kerst- none

Brian Bresette- none

Kirsten Blackstock- none

Sarah Redmond- Questioned if the Audit Report had come to us yet (it had not).

Terry Pihlainen- Volunteers are needed for the dumpster roll-off.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:32 p.m.

Motion: Brian Bresette

Support: Susan Kerst

Motion carried.

Respectfully Submitted,

Kirsten Blackstock
Onota Township Clerk
Proposed: 08-03-2015
Approved: 09-08-2015