

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
SEPTEMBER 8, 2015

I. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer
Sarah Redmond, Trustee

Members Absent: None

II. AGENDA

A motion was made to accept the agenda as amended.

Motion: Brian Bresette
Support: Sarah Redmond
Motion carried.

III. MINUTES

A motion was made to accept the minutes as presented.

Motion: Brian Bresette
Support: Sarah Redmond
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$8,885.36 for the general fund checks #3100-3122; \$1,263.73 for the fire fund, checks #1545-1554; and \$5,523.88 for the solid waste fund check #1108.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for September 2015.

Motion: Susan Kerst
Support: Sarah Redmond
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read the report dated 9/1/15. A copy is on file.

Trustee Redmond noted she would like to see a more detailed report, Supervisor Pihlainen will discuss with Assessor Schmidt and also request he attend an upcoming meeting.

C. Zoning Administrator Report

A copy of this month's report was presented and is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

Supervisor Pihlainen made a motion to approve Chris Haydon as a new firefighter, and to accept firefighter Shawn Byrwa's resignation.

Motion: Terry Pihlainen
Support: Sarah Redmond
Motion carried.

Chief Kimar requested cost approvals of the board in her report, and Trustee Redmond made a motion to approve up to \$3,750.00 which includes up to \$300 for ladder testing, up to \$400 for boots, up to \$450 for pump testing, up to \$1,500 for the annual DOT inspection, and up to \$1,100 for the 6 month maintenance on the extrication tools.

Motion: Sarah Redmond
Support: Susan Kerst
Motion carried.

Roll Call Vote:

Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Blackstock

E. Planning Commission Report

Trustee Redmond reported that Fire Chief Kimar is working with the Planning Commission to educate residents with new construction of regulations for emergency response vehicle clearance etc. that ZA Wil can hand out for informational purposes.

A resignation letter was received from Chris Kimar.

F. Supervisor Report

Supervisor Pihlainen stated the off-site data storage is now installed and running. Clerk Blackstock gave an overview of the Carbonite program that will continually backup financial data as well as all data stored/changed on the computer.

The well project is completed.

Wireless survey: no responses were turned in, they were available at the post office with drop box.

According to Bob Lindback with the Road Commission, all projects are now done in the township.

The Dumpster Roll-Off is set for Sept. 19-20, setup for scrap metal as well- Still looking for helpers, call Terry with times of availability.

Tyoga Trail: Still working with Doug Barry to setup a meeting or have him attend the October meeting to discuss maintenance etc.

Cemetery fence: Marquette Fence still needs to finish. The additional \$500 will be made out so it can be provided for payment upon completion.

V. CORRESPONDENCE

Clerk Blackstock had also received a copy of Chris Kimar's resignation letter from the Planning Commission.

The monthly Township Focus newsletter was available at the board table.

Supervisor Pihlainen noted that Greg Quinn's resignation letter and also his other materials had been turned in as well.

VI. PUBLIC COMMENT

Public comment was opened at 7:46 p.m.

Comment was received from Jack Ward & another resident.

Public Comment was closed at 7:51 p.m.

VII. UNFINISHED BUSINESS

A. Cemetery plot fee & ordinance review:

Clerk Blackstock had a sample spreadsheet for tracking sales of plots. She will also prepare a certificate for once plots are purchased.

Trustee Redmond moved that cemetery plots for current taxpayers of Onota Township would be sold for \$200.00 per plot.

Motion: Sarah Redmond
Support: Terry Pihlainen
Motion carried.

B. Wi- Fi:

Discussion was held on what would be involved if we want to set up Wi-Fi which would include a 2nd router. It was suggested to discuss with AuTrain township of what their experience was in the past, and to revisit again at next month's meeting.

C. Off-site data storage:

Was already discussed during Supervisor Report.

VIII. NEW BUSINESS

A. Ordinance enforcement:

A sample Ordinance Enforcement Officer Ordinance was presented. Board members were provided copies and will be discussed further at the October meeting.

B. Ordinance enforcement officer:

As the Ordinance Enforcement Office Ordinance will be on the October agenda, a resolution to appoint an officer will come after established.

C. Alger County Township Association CD:

Clerk Blackstock informed the board she was contacted by Rosalee Taskey regarding a CD that was purchased back in the 1990s by the Alger County Township Association, which has now been closed out by Wells Fargo. The amount of the CD will be disbursed out to the Townships once Rosalee has heard from all involved what their per capita factor is.

D. Audit:

Draft copies of the audit report from Anderson Tackman were available for board review. Supervisor Pihlainen noted he had discussed with auditor Megan Rooney and she did not indicate any areas of concern.

E. SET Review:

Treasurer Kerst stated the SET had been deposited and Supervisor Pihlainen motioned that after the township portion is repaid the remaining portion would be divided equally between the Treasurer and the Clerk.

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

Roll Call Vote:

Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Blackstock

IX. PUBLIC COMMENT

Public comment was opened at 8:49 p.m.
Public comment was received from Catherine Kimar.
Public comment was closed at 8:50 p.m.

X. BOARD CONCERNS

Susan Kerst: none
Brian Bresette: none
Kirsten Blackstock: Will be attending a Clerk's Class in Marquette on Friday, Sept. 11th.
Sarah Redmond: Inquired for a resident who to talk to about speed limits.
Terry Pihlainen: Need to look at replacing the bathroom doors.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:56 p.m.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

Respectfully Submitted,

Kirsten Blackstock
Onota Township Clerk
Proposed: 09-08-2015
Approved: 10-05-2015