

D. Fire Department Report

Chief Kimar read the Fire Department Report (*copy on file*).

E. Planning Commission Report

Planning Commission had no business on the agenda at their last meeting.

The clerk mentioned that the Planning Commission would need to change their March 10 meeting date due to the Presidential Primary election that day and asked if the Planning Commission had submitted the new Recreation Plan to the Michigan Department of Natural Resources. Trustee Bresette was unsure, as membership had shifted significantly during the recreation plan finalization. The clerk provided copies of the submission checklist to him and the [commission] secretary.

F. Supervisor Report

The supervisor reported on the following:

- * No changes on cell tower status - however, he will continue to follow up regularly with AT&T;
- * Burning's Road issue - the township board agreed it was outside of their authority to give Shane Gibson (the complainant landowner) permission to close off a road that is opened by a legal easement, despite the lack of bridge structure for people to cross the river;
- * Tioga Tavern – still in progress on building demolition; and
- * One former employee still in process of being removed from pension, may escalate further.

V. CORRESPONDENCE

- * Alger Regional Community Foundation – letter requesting financial support
- * Federal Energy Regulatory Commission – Rock River dam environmental compliance status

VI. PUBLIC COMMENT

Opened: 7:12 pm

Public comment was received from: Terry Lane on snow removal with heavy equipment and repairing the township cabinet that fell off the wall unexpectedly in November (*a short discussion was held on kitchen organization and contents of the cabinets*).

Closed: 7:18 pm

VII. UNFINISHED BUSINESS

A. Custodian/Sexton Duties & Salaries

A discussion was held between the board and Chris Haydon & Terry Lane regarding the extent of duties, the salary, and township projects (such as the bathroom, cabinet repair, etc). The board agreed Chris and Terry work out a tentative splitting of duties between themselves to the recommend to the board. It was agreed to begin with equal pay for each person at the current rate, with the requirement that each individual turn in monthly timesheets with details on their work hours.

A motion was made to move \$905 from the Contingency Fund (850-965) to amend two accounts: Buildings & Grounds - Salary (265-702) by \$520 and Cemetery - Salary (276-702) by \$385 to pay Chris Haydon at the current salary rate for the remaining four months of the budget year.

	<u>Roll call vote</u>	
Motion: Catherine Kimar	Ayes: Cheryl Lane	Abstain:
Support: Brian Bresette	Brian Bresette	Terry Pihlainen
Motion carried.	Catherine Kimar	

VIII. NEW BUSINESS

A. Board of Review Date Resolution

A motion was made to change the Board of Review date to Monday, December 9.

Motion: Catherine Kimar
Support: Brian Bresette
Motion carried.

Roll call vote
Ayes: Catherine Kimar
Cheryl Lane
Brian Bresette
Terry Pihlainen

B. Budget Amendments

- 1) Elections budget – As it was unknown if the state legislators would opt to eliminate the March election date, and they had until November to do so, the clerk had not budgeted funds for the presidential primary in this fiscal year. She presented the board with a detailed summary of estimated costs by sub-account (*based on actual expenditures from elections in the past three years*).

A motion was made to move \$2,000 from the contingency fund (850-965) to elections (262-000) for amending the elections budget as presented.

Motion: Brian Bresette
Support: Terry Pihlainen
Motion carried.

Roll call vote
Ayes: Catherine Kimar
Brian Bresette
Cheryl Lane
Terry Pihlainen

- 2) Community Recreation – The clerk stated that read in a local news source that the township received \$10,000 for snowmobile trail maintenance from the KBIC grant program, but only \$5,000 was budgeted for this item. This item was tabled for investigation by the supervisor.

C. QuickBooks cost approval

A motion was made to approve up to \$750 for the annual QuickBooks software renewal.

Motion: Catherine Kimar
Support: Cheryl Lane
Motion carried.

IX. PUBLIC COMMENT

Opened: 8:00 pm

Comment was received from: Terry Lane on the poor condition of Deerton-Sand Lake Rd (flooding from snowmelt) and a collection of refrigerators and scrap on the back road.

Closed: 8:07 pm

X. BOARD CONCERNS

Cheryl – need to get generator working, especially with 30+ hour power outage over Thanksgiving

Catherine – need protectors on legs of tables in kitchen - they scratch the floor when dragged around

No other concerns were expressed.

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XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:11 pm.

Motion: Brian Bresette
Support: Catherine Kimar
Motion carried.

Respectfully Submitted,

Onota Township Clerk
Proposed: 12/2/19
Approved: 1/6/20